



CONTRACT FOR EXHIBIT SPACE 2023

EXPO HOURS

Thursday, October 12 | 12:00 PM - 5:30 PM

Friday, October 13 | 7:00 AM - 10:30 AM

Hyatt Regency Coconut Point | Bonita Springs, FL

FOR FA&M USE ONLY

Date received _____

Booth assigned _____

Accepted by _____

Salesperson _____

Complete the contract, furnishing all information requested. Sign and return the original with payment to: Samantha Blair at blairsa@bnpmedia.com

COMPANY CONTACT INFORMATION

COMPANY _____

CONTACT NAME _____ TITLE _____

ADDRESS _____ CITY _____

STATE _____ ZIP / POSTAL CODE _____

PHONE _____ FAX _____ EMAIL _____

WEBSITE _____

SIGNATURE _____

- Exhibitor Floorplan Listing - You will receive a personalized link to fill out your company booth information.
- Exhibitor Registration Code will be sent to the above contact - Please note maximum of 2 booth personnel allowed per booth.

BOOTH SELECTION

1st Choice _____ 2nd Choice _____ 3rd Choice _____

SPACE RENTAL FEE

The fee includes an 8' deep x 10' wide exhibit space, a 6' skirted table, 2 chairs, wastebasket, and an exhibitor ID sign. Pop-ups are welcome. The fee also includes one complimentary full conference registration (per booth) for individual involved in the set-up, tear-down, and/or working the booth during the Expo. This registration is only good for exhibitor company employees. Electrical and any other decorator expenses will be billed separately. Confirmations and event communications will be sent to the contact person listed above after receiving contract and payment. All exhibit space and/or sponsorship payments are final and no refunds will be issued, unless the entire event is cancelled.

EARLY BIRD (full payment by 6/30/23) **\$2,450**

STANDARD FEE (full payment after 6/30/23) **\$2,650**

TOTAL FEE \$ _____

METHOD OF PAYMENT

SEND INVOICE CHECK ENCLOSED – PAYABLE TO BNP MEDIA / FA&M

VISA MASTERCARD AMERICAN EXPRESS DISCOVER

CARDHOLDER NAME _____

CARD NUMBER _____

EXP. DATE _____ / _____ 3 OR 4 DIGIT CVN NUMBER _____

SIGNATURE _____

* Please note that your credit card statement will reflect a charge under BNP Media.

** Registration for the entire conference is done separately.

If check enclosed – mail to:
BNP Media/FA&M Exhibit Space
2401 West Big Beaver Road
Suite 700
Troy, MI 48084

LIABILITY

Exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury to persons or damage to exhibitor's displays, equipment, or other property brought upon the premises of the Hotel and agrees to indemnify, defend and hold harmless Food Engineering, Hyatt Regency, and its owners, servants, agents, and employees against all claims or expenses for such losses, including reasonable attorney's fees, arising out of use of the Hotel premises excluding any liability caused by the negligence of the Group or Hyatt Regency, its owners, servants, agents, and employees.